

MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING
TUESDAY, JUNE 4, 2013

5283

PURPOSE A meeting of the Board of Directors of the Catasauqua Area School District was held on Tuesday, June 4, 2013 in the District Administration Office Board Room. President Penny Hahn called the meeting to order at 7:00 P.M.

Pledge of Allegiance to the Flag was given

ROLL CALL Members present: Dawn Berrigan, Carol Cunningham, Duane Deitrich, Penny Hahn, Mary Alice Hartranft, Carol McCarthy, Christine Naegel, Donald Panto, and Sally J. Reiss

Non-members present: Robert J. Spengler, Superintendent
Christina Lutz-Doemling, Director of Curriculum
& Assessment
Kathleen Kotran, Coordinator of Instructional
Technology, Federal Programs,
and Community Education
David Ascani, High School Principal
Melissa Inselmann, Middle School Principal
Eric Dauberman, Elementary School Principal
William Gasper, Supervisor of Facilities
Lois Reed, Business Supervisor
Wayne Karess, District Network Manager
David Knerr, Solicitor
Selena Contreras, Student Representative
(arrived at 7:06 P.M.)

Visitors: See list inserted in Permanent Minute Book

NOTICE OF EXECUTIVE SESSION A. 6:00 P.M. Before Tuesday, June 4, 2013 board meeting for personnel and legal issues

PRESENTATIONS/AUDIENCE INPUT ON AGENDA A. Eric Dauberman - presented Sheckler Elementary School Students of the Month for May 2013 with certificate and gift.

Grade 1

Leeya Millen
Saleen Sabo

Grade 2

Elias Bensing
Dylan Kalynych

Grade 3

Georgia Kielmeyer
Kalman Sasdi

Grade 4

Janiyah Graves
Cassandra Kaepfel

Life Skills

Andrew Schwartz

**RECOGNITION OF
GUESTS & VISITORS**

The school board allowed recognition of a guest on non-agenda items as follows:

A. Jessica Kroope

1. Request foreign language at earlier age in our schools. She read various studies on benefits of this.
2. Senior Volunteer Day – asked why Jeanne Bennett did not come to volunteer this year. David Ascani's response was that she was cut to part-time and she will be retiring in June.
3. Board response – contact high school at start of year. Mr. Ascani said he would send Jessica her National Honor Society contact e-mail.

**ADMINISTRATION/
BOARD DISCUSSION**A. Academics & Education

1. Reviewed changes of math planned courses of study – approval at June 10, 2013 board meeting – Christina Lutz-Doemling gave handouts to board members

B. Policy

1. Student handbooks will be discussed on Monday, June 10, 2013. Handbooks to be approved in July. Board requested to have Friday prior to meeting.

C. Lehigh Career & Technical Institute – Dawn Berrigan

- A. Devon Wagner – culinary student competed
- B. Camp LCTI – grades 6 to 8 being held
 - a. Session 1 – June 20, 21, 24
 - b. Session 2 – June 25, 26, 27

D. PSBA – Dawn Berrigan

- A. New director in District 8
- B. Lengthy discussion about Common Core

#7. FINANCIAL**A. Approval/Renewal of Service Contracts - #1 to #101 tabled to June 10, 2013 board meeting****APPROVAL OF
MISCELLANEOUS
INSURANCE RATES**

Motion by Cunningham, seconded by McCarthy, approving the following insurance policy rates for the 2013-2014 school year as listed:

	<u>2012-2013</u>	<u>2013-2014</u>
Student Accident Insurance/All Sports Insurance (A-G Administrators, Inc. underwritten by U.S. Fire Insurance Co.)	\$7,400	\$7,400 (no change)
Long-Term Disability (PSBA – Assurant)	\$.31/\$100 of payroll Est. \$5,002	\$.31/\$100 of payroll Est. \$4,892

APPROVAL OF MISCELLANEOUS INSURANCE RATES (continued)

Short-Term Disability (PSBA – Assurant)	\$.71/\$100 of payroll Est. \$3,578	\$.71/\$100 of payroll Est. \$2,982
Life Insurance (PSBA – Assurant)	\$.16/\$1,000	\$.16/\$1,000
Accidental/Death/Dismemberment	\$.02/\$1,000 Est. \$18,150	\$.02/\$1,000 Est. \$17,600
Workers' Compensation (H.M. Casualty Ins. Co.)	\$132,558 (\$44,195 decrease)	\$112,984 (\$19,574 decrease)

ROLL CALL VOTE

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**PERSONNEL
MATTERS -
2012-2013 & 2013-2014
SCHOOL YEARS**

Motion by Cunningham, seconded by Hartranft, approving personnel for the 2012-2013 and 2013-2014 school years as follows:

A. Letter of Resignation

<u>Name of Employee:</u>	David A. Domchek
Status:	Assistant Principal
Assignment:	Catasauqua High School
Reason:	Other Employment
Effective:	July 1, 2013

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

Motion by Hartranft, seconded by McCarthy, approving personnel for the 2012-2013 and 2013-2014 school years as follows:

B. Adoption of Salaries and Rates for the 2013-2014 School Year

Recommendation to adopt salaries for the following staff for the 2013-2014 school year as per schedules/agreements.

- 1. Administration**
- 2. Secretaries – Clerks (remove Pamela Panto's name)**
- 3. Custodians**
- 4. Transportation**
- 5. Food Service (remove Christina Deitrich's name)**

See salary schedule inserted in Permanent Minute Book

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Panto aye, and Reiss aye; Naegel nay. One (1) nay. Motion carried.

Note for the record: President Penny Hahn stated that the Superintendent did not take an increase in salary for the 2013-2014 school year.

PERSONNEL MATTERS – 2012-2013 AND 2013-2014 SCHOOL YEARS (continued)

Motion by Cunningham, seconded by McCarthy, approving personnel for the 2012-2013 and 2013-2014 school years as follows:

B. Adoption of Salaries and Rates for the 2013-2014 School Year

Recommendation to adopt salaries for the following staff for the 2013-2014 school year as per schedules/agreements.

Part-Time Clerk – Pamela Panto**See salary schedule inserted in Permanent Minute Book**

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, and Reiss aye. Panto abstained from voting because of being Pamela Panto's spouse. Zero nay. Motion carried.

Motion by Reiss, seconded by McCarthy, approving personnel for the 2012-2013 and 2013-2014 school years as follows:

B. Adoption of Salaries and Rates for the 2013-2014 School Year

Recommendation to adopt salaries for the following staff for the 2013-2014 school year as per schedules/agreements.

Foodservice Employee – Christina Deitrich**See salary schedule inserted in Permanent Minute Book**

Roll Call – Berrigan aye, Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Deitrich abstained from voting because of being Christina Deitrich's spouse. Zero nay. Motion carried.

**APPOINTMENT OF
SCHOOL DENTIST**

Motion by Cunningham, seconded by McCarthy, appointing the school dentist for the 2013-2014 school year as follows:

Big Smiles Pennsylvania P.C.
200 Barr Harbor Drive
Suite 400-479
West Conshohocken, PA 19428

No cost to district
1- year term – renewed automatically on annual basis
July 1, 2013 - June 30, 2014

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**LETTERS OF
COMMENDATION****1. Mary Alice Hartranft**

A. To Barbara Resto and Yearbook Staff – fund raising and allowing all seniors to receive a yearbook at no cost to the family

- INFORMATION ITEMS**
1. Robert J. Spengler
 - A. We received 517 books valued at \$5,710.58 from First Book, which was facilitated by Lehigh Career & Technical Institute.
 2. Penny Hahn
 - A. Speaker system worked well at graduation. Enjoyed David Ascani's speech, which was agreed upon by Carol Cunningham and Sally Reiss.
 - B. Awards ceremony – for a small school awards are exceptional with community support
 3. Wayne Karess
 - A. Note: six items are already approved on the approval/renewal of service contracts list, which will be approved at the Monday, June 10, 2013 meeting.

NEXT SCHOOL BOARD MEETING DATES

- | | | |
|--------------------------|-----------|-----------------------|
| A. Monday, June 10, 2013 | 7:00 P.M. | School Board Meeting |
| B. Monday, June 24, 2013 | 6:30 P.M. | Special Board Meeting |

NO FIRST TUESDAY OF THE MONTH MEETING IN JULY

- | | | |
|-------------------------|-----------|----------------------|
| C. Monday, July 8, 2013 | 7:00 P.M. | School Board Meeting |
|-------------------------|-----------|----------------------|

All meetings listed above will be held in the District Administration Office Board Room.

ADJOURNMENT Motion by Cunningham, seconded by Hartranft, to adjourn meeting.
Meeting adjourned at 8:20 P.M.

Respectfully submitted,

Sally J. Reiss
Secretary